

Dear Parents,

Please find the included **KHM Summer 2019** calendar, daily schedule, and weekly theme. Kindly review the information and let us know if you have any questions. We offer Montessori in addition to different themed programs each week. Classrooms are combined per age groups.

Summer months will be charged monthly, concurrent with the schools monthly billing policy.

If you are not planning to attend during the summer, we will require a 30-day notice.

Parents may drop their children off any time after 8:00 AM. We offer outside drop off from 8:00 am to 8:15 am. After 8:15 am, parents walk their children into the school. During the summer, the staff will be on a rotating schedule. The teaching team for each week will be announced by the end of May.

Weekly Themes:

W1	June 17 - 21	Science Experiments
W2	June 24 - 28	Around the World & Gardening
W3	July 1 - 3	Community Helpers
W4	July 8 - 12	Professions, and Exploring Board Games
W5	July 15 - 19	Olympics
W6	July 22 - 26	Language Arts - Sounds and Writing (Mandarin)
W7	July 29 - Aug 2	Sports and Nutrition
W8	Aug 5 - 9	Ocean Exploration
W9	Aug 12 - 16	STEM
W10	August 19 - 21	Language Arts - Sounds and Writing (Spanish)

**Please note that we will be closed July 4 & 5, August 22 & 23

Pick-up Times:

Half-Day:	11:25 AM (Toddler)	11:40 AM (Primary)
Full-Day:	2:25 PM (Toddler)	2:40 PM (Primary)
After School Care I:	4:30 PM (Toddler)	4:30 PM (Primary & Elementary)
After School Care II:	5:55 PM (Toddler 30 months and older & Primary & Elementary)	

NOTES:

* Snack is served in the morning between 8:45 and 10:00 am, in the afternoon between 2:45 pm and 3:15 pm, and again at 4:40 pm. Families take turns providing snack and assisting with drop-off each week.

Apply sunscreen before school each day and please send lotion sunscreen (not a spray or aerosol), labeled with your child's name in a Ziploc plastic bag, along with a completed Sunscreen Permission Form. You may also send a hat labeled with your child's name, and we will do our best to encourage your child to wear it. We will play outside weather permitting; **sun safety is our priority. Sunscreen is applied before going outside.

2019 KHM Summer Enrollment Form due March 21st, 2019

Staffing is planned to meet the needs of our program & provide the best care for our children.

Please initial the month(s) that your child will attend and return the following form.

		June	July	August
Toddler	Half Day: 8:00-11:30am			
	Full Day: 8:00-2:30pm			
	After School Care 1: 8:00-4:30pm			
	(30 months and older) After School Care 2: 8:00-5:55pm			

		June	July	August
Primary	Half Day: 8:00-11:45am			
	Full Day: 8:00-2:45pm			
	After School Care 1: 8:00-4:30pm			
	After School Care 2: 8:00-5:55pm			

		June	July	August
Elementary	Full Day: 8:00-3:00pm			
	After School Care 1: 8:00-4:30pm			

Child name: _____

Name and Signature: _____

Date: _____